

MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, MAY 25, 1999
COUNTY COMMISSIONERS CHAMBERS
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.

Commissioners Present: Kathy Campbell, Chair
Bernie Heier
Larry Hudkins
Linda Steinman
Bob Workman

Others Present: Norm Agena, County Assessor
Kerry Eagan, Chief Administrative Officer
Bruce Medcalf, County Clerk
Diane Staab, Deputy County Attorney
Gwen Thorpe, Deputy County Clerk

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, May 18, 1999. (A copy of these minutes is on file in the Office of the Lancaster County Clerk.)

MOTION: Hudkins moved and Steinman seconded approval of the minutes of May 18, 1999. On call Campbell, Hudkins, Heier, Workman and Steinman voted aye. Motion carried.

- 2) **ADDITIONS AND DEDUCTIONS:**

Approval of 78 additions and deductions to the tax assessment rolls per Exhibit "A". (1999970)

MOTION: Workman moved and Hudkins seconded approval. On call Heier, Campbell, Steinman, Hudkins and Workman voted aye. Motion carried.

- 3) **APPROVAL OF MOTOR VEHICLE TAX EXEMPTIONS:**

Christian Church (Disciples of Christ) in Nebraska
Clyde Malone Community Center
Family Service
First Assembly of God
First Evangelical Covenant Church
Good News Broadcasting Association, Inc

MOTION: Steinman moved and Heier seconded approval of motor vehicle tax exemptions for Clyde Malone Community Center, Family Service, First Assembly of God First Evangelical Covenant Church and Good News Broadcasting Association, Inc. and approval of a motor vehicle tax exemption for Christian Church (Disciples of Christ) in Nebraska subject the vehicle(s) being titled and registered to the applicant. On call Steinman, Workman, Heier, Campbell and Hudkins voted aye. Motion carried.

4) **DISAPPROVAL OF A MOTOR VEHICLE TAX EXEMPTION:**

Southeast Nebraska Mobile Diagnostic Services Inc

MOTION: Heier moved and Hudkins seconded to deny the motor vehicle tax exemption for Southeast Nebraska Mobile Diagnostic Services Inc.

Steinman noted the reason for denial was because the application was not timely filed per Property Tax Directive 97-2.

ROLL CALL: Workman, Hudkins, Campbell, Steinman and Heier voted aye. Motion carried.

5) **ADJOURNMENT:**

At the direction of the Chair, the Board of Equalization meeting was adjourned.

Bruce Medcalf
County Clerk

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- 1) **MINUTES: Approval of the minutes of the Board of Commissioners meeting held on Tuesday, May 18 1999. (A copy of these minutes is on file in the Office of the Lancaster County Clerk.)**

MOTION: Hudkins moved and Steinman seconded approval of the minutes of May 18, 1999. On call Campbell, Hudkins, Heier, Workman and Steinman voted aye. Motion carried.

- 2) **CLAIMS: Approval of all claims processed through Tuesday, May 25, 1999.**

MOTION: Workman moved and Steinman seconded approval. On call Heier, Campbell, Steinman, Hudkins and Workman voted aye. Motion carried.

- 3) **SPECIAL PRESENTATIONS:**

A. Recognition of George Hanigan for over 13 years of service to Lancaster County as the Community Mental Health Center Director.

The County Board recognized and presented a plaque to George Hanigan for his years of service to the County as the Director of the Community Mental Health Center.

B. An exceptional circumstance award for Delores Lee, an employee in the Election Commissioner's office, in the amount of \$1,828. (1999967)

By direction of the Chair, this item was deferred for one week to Tuesday, June 1, 1999.

C. A resolution proclaiming the week of June 7, 1999 to June 12, 1999 as "Management Week". (19991008)

Sue Eckley, Workers' Compensation and Risk Management Manager, appeared and introduced Pat Kant, President of Leadership Link, Peg Brady, Secretary of Leadership Link, Cindy Lukan, Chair of Awards Committee and Helen Griffin, Executive Director of the National Management Association and member of the State Chapter.

The Chair read Resolution 99-1008 into the record.

MOTION: Steinman moved and Workman seconded approval of Resolution 99-1008. On call Hudkins, Steinman, Workman, Heier and Campbell voted aye. Motion carried.

4) **NEW BUSINESS:**

A. An application for a Special Designated License from Hillcrest Country Club, located at 8901 "O" Street, to hold a men's golf breakfast on the following dates: (19991001) (19991017)

Sunday, June 6, 1999 from 7 a.m. to 1 a.m.

Sunday, July 4, 1999 from 7 a.m. to 1 a.m.

Sunday July 11, 1999 from 7 a.m. to 1 a.m.

Sunday, August 1, 1999 from 7 a.m. to 1 a.m.

Sunday August 22, 1999 from 7 a.m. to 1 a.m.

Sunday, September 5, 1999 from 7 a.m. to 1 a.m.

Andy Reetz, applicant, appeared to answer questions from the County Board.

MOTION: Heier moved and Steinman seconded approval. On call Steinman, Workman, Campbell, Hudkins and Heier voted aye. Motion carried.

B. Notice to Corporate Diversified Services of Lancaster County's intent to terminate its contract for administration of the County's Flexible Employee Benefit Account (FEBA) Plan, effective July 31, 1999. (19991023)

MOTION: Steinman moved and Heier seconded approval. On call Heier, Workman, Hudkins, Campbell and Steinman voted aye. Motion carried.

C. A three year agreement with PayFlex Systems USA, Inc for Flexible Employee Benefit Account (FEBA) administration for a monthly fee of \$3.50 per participating employee and an annual maintenance fee of \$1 per eligible employee. (19991022)

MOTION: Steinman moved and Heier seconded approval. On call Campbell, Steinman, Workman, Heier and Hudkins voted aye. Motion carried.

D. An addendum extending the financial consulting agreement with Ameritas Investment Corp for an additional two year period, ending July 31, 2001. (19991012)

MOTION: Hudkins moved and Workman seconded approval.

Campbell said the agreement is for assistance in attaining bonds for new building construction, such as the Attention Center.

ROLL CALL: Heier, Workman, Steinman, Campbell and Hudkins voted aye.
Motion carried.

E. Ratification of a one year renewal option with Laboratory Corporation of America for laboratory test services for the Community Mental Health Center. (19991013)

MOTION: Steinman moved and Heier seconded approval.

In response to a question asked by Campbell, Kathy Smith, Assistant Purchasing Agent, stated the County has been working with the company for three years.

ROLL CALL: Steinman, Hudkins, Heier, Workman and Campbell voted aye.
Motion carried.

F. A resolution transferring \$257,931 from the General Government Budget to the Juvenile Court Budget, effective May 25, 1999. (19991024)

MOTION: Heier moved and Steinman seconded approval of Resolution 99-1024.

Campbell commended the work of Judge Dawson's bailiff, Lesli Greunke, and Dave Kroeker, Budget & Fiscal Director, in reducing the amount from approximately \$500,000 to \$257,931.

ROLL CALL: Workman, Campbell, Hudkins, Steinman and Heier voted aye.
Motion carried.

G. Authorization of the installation of the following traffic signs in Lancaster County, Nebraska: (19991018)

- * **A "25 mile per hour" speed limit sign on West High Street east of South Folsom Street for eastbound traffic**
- * **A "25 mile per hour" speed limit sign on Southwest 6th Street south of West Van Dorn for southbound traffic**

MOTION: Heier moved and Hudkins seconded approval of Resolution 99-1018. On call Hudkins, Workman, Heier, Campbell and Steinman voted aye. Motion carried.

H. A request from the Lancaster County Justice Council to submit a grant to the Nebraska Crime Commission for Juvenile Accountability Funds. (19991011)

Kit Boesch, Human Services Administrator, disseminated a revised copy of the recommendations for Juvenile Accountability money (Exhibit "A") and explained that the jurisdiction is entitled to \$299,577.

The five recommended expenditures are as follows:

1. \$25,000 for Tracker Programs, Youth Alternative Programs and Mediation
2. \$150,000 for an Evening Reporting Center for juveniles
3. \$25,000 for a screener position
4. \$50,000 for an expansion in Restorative Justice within the Pre-Trial Diversion Program
5. \$50,000 for an expansion of the Youth Alternatives to Violence Program

Workman asked how the Evening Reporting Center would assist in holding down the population at the Attention Center.

Boesch stated that there are many youth currently in the Attention Center who are non-violent offenders. She explained that some parents would be willing to take youth home providing there is some type of evening supervision, such as the Evening Reporting Center.

MOTION: Steinman moved and Heier seconded approval. On call Campbell, Heier, Steinman, Workman and Hudkins voted aye. Motion carried.

I. A disbursement from the Lancaster County Leasing Corporation Renewal and Replacement Fund to Husker Electric Supply Company, in the amount of \$40,339.10, for light fixtures at Lancaster Manor. (19991003)

MOTION: Workman moved and Steinman seconded approval. On call Hudkins, Campbell, Steinman, Heier and Workman voted aye. Motion carried.

J. Appointment of William Bonacker as the Interim Director of the Community Mental Health Center and setting of salary, effective May 28, 1999.

Kerry Eagan, Chief Administrative Officer, introduced Bill Bonacker to the County Board. He stated Bonacker has been with the Community Mental Health Center for 20 years. His present position is Program Manager for Outpatient Emergency Services, at a salary of \$53,116.

Eagan explained that Bonacker is entitled to a leave of absence from the Classified service under Personnel Rule 19.9.

He reported that the salary recommendation from George Hanigan, Community Mental Health Center Director, is \$60,000.

Workman stated he felt the salary should be less than \$60,000 to allow for latitude in salary negotiations.

Hudkins suggested a stipend of \$5,000 over Bonacker's current salary.

Heier and Steinman indicated they support the recommendation of Hanigan.

MOTION: Steinman moved and Hudkins seconded approval of the appointment of William Bonacker as the Interim Director of the Community Mental Health Center, at an annual salary of \$60,000, commencing May 28, 1999, with a leave of absence in accordance with 19.9 of the Lancaster County Personnel Rules.

Workman stated he would prefer that the County Board retain some flexibility in relation to salary negotiations upon hiring a permanent director.

ROLL CALL: Campbell, Hudkins, Heier, Workman and Steinman voted aye.
Motion carried.

Eagan suggested discussion regarding advertisement of the position be placed on the Thursday staff meeting agenda. He stated he would draft a notice for the paper for the Board's review on Thursday.

- 5) **CONSENT ITEMS:** These are items of business that are routine and which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. An agreement with Road Runner Express, Inc to provide mail delivery services for the Clerk of the District Court, at a rate of \$250 per month. (19991019)**

B. Renewal of maintenance agreements with the following:

- * **Microfilm Imaging Systems for three microfilm cameras located at Records and Information Management, in the total amount of \$2,220, beginning June 1, 1999 and ending May 31, 2000 (19991014)**
- * **Solutions for a photocopier located in the Corrections Department, in the amount of \$555, beginning May 4, 1999 and ending May 4, 2000 (19991016)**
- * **Solutions for a photocopier located in the County Attorney's office, in the amount of \$2,571.48, beginning May 4, 1999 and ending May 4, 2000 (19991015)**

C. A contract relating to road improvements with April and John Ostransky on Rock Creek Road near North 176th Street, in the amount of \$226.24 (19991007)

MOTION: Steinman moved and Hudkins seconded approval of the Consent Items.

Campbell stated it was her understanding that the County no longer contracted for delivery services.

Diane Staab, Deputy County Attorney, explained that the reason the Clerk of the District Court needs a separate contract is because they require several deliveries per day and that Records and Information Management makes only two runs per day.

Campbell also inquired about the maintenance contracts with Solutions.

Kathy Smith, Assistant Purchasing Agent, explained that the photocopiers were purchased prior to the "cost-per-copy" program. At the present time, she said, it is less expensive for those departments to continue maintenance on the existing machine rather than converting to the "cost-per-copy" program.

In response to a question asked by Heier in relation to the agreements with Microfilm Imaging Systems, Smith stated the fee of \$220 is the cost per visit if the maintenance agreements are not renewed.

ROLL CALL: Heier, Campbell, Steinman, Hudkins and Workman voted aye.
Motion carried.

6) **ADJOURNMENT:**

MOTION: Heier moved and Steinman seconded adjournment. On call Steinman, Workman, Heier, Campbell and Hudkins voted aye. Motion carried.

Bruce Medcalf
County Clerk